

## National Asthma Council Australia

### Clinical Executive Lead: New Role (part-time)

Expression of interest are sought from individuals who have:

- approved tertiary qualifications in a medical or allied health care discipline relevant to clinical asthma and allergy management
- demonstrated appraisal skills that can be applied to rigorous interpretation of clinical evidence and research related to improving lives of people with asthma

The ideal candidate will provide high-level clinical leadership and expert advice to the NAC Board and the CEO. In addition, the person will have the ability to support the work of the Australian Asthma Handbook (AAH) Guidelines Committee to increase the uptake and impact of the Guidelines.

#### About the organisation

The NAC is a not-for-profit organisation and is the lead authority for asthma. Our aim is to reduce the impacts of asthma – health, social and economic by working to build Australia's capabilities in helping people with asthma to breathe well. The organisation has a clear strategic plan that focuses on the strengths of the organisation and its member bodies.

The NAC is a collaboration of four member bodies: the Australasian Society of Clinical Immunology and Allergy, the Australian Primary Health Care Nurses Association, the Pharmaceutical Society of Australia and the Royal Australian College of General Practitioners. Representatives of these organisations comprise the NAC Board alongside independent Directors.

#### Clinical Executive Lead Position Description

This is a newly established role for the NAC and is a part-time position reporting directly to the Chief Executive Officer and the person will be expected to engage with the Board via the CEO. The role requires the capacity to deal with senior health professionals and all sections of the NAC's stakeholder community. Preference for Melbourne based but prepared to consider other locations.

The detailed Position Description is attached.

#### Next step

**Please send an EOI of 2-3 pages outlining your skills, expertise and experience along with details of why you are interested in this role.**

If you would like to discuss the role or want further information, please contact me on 0407 502 373.

**Please submit by Thursday 6 October 2022 to:**

Rhonda Cleveland (Chief Executive Officer): [rhonda.cleveland@nationalasthma.org.au](mailto:rhonda.cleveland@nationalasthma.org.au)



## **Position Description**

### **Clinical Executive Lead**

The National Asthma Council Australia (NAC) is the lead authority for asthma in Australia. It is a not-for-profit organisation working to improve health outcomes for people with asthma. In setting the standards for asthma care, the NAC: writes the national guidelines for asthma management; educates and supports health professionals; promotes best-practice care to people with asthma and their families; and advocates for the asthma community.

The new role of Clinical Executive Lead will provide high-level clinical leadership and expert advice to the NAC Board and the CEO. In addition, the role will support the work of the Australian Asthma Handbook (AAH) Guidelines Committee to increase the impact of the AAH. This is a part-time position reporting directly to the Chief Executive Officer and the person will also be expected to engage with the Board via the CEO. The role requires the capacity to deal with senior health professionals and all sections of the NAC's stakeholder community.

#### **KEY RESPONSIBILITIES**

- Provide clinical leadership to the NAC and up-to-date relevant clinical information to the CEO, Board, key stakeholders and staff
- Support the Project Manager, Clinical Education and Guidelines, to guide the clinical work of the NAC and work collaboratively with the Australian Asthma Handbook (AAH) Guidelines Committee Chair and members
- Assist in the development of new projects and resources for health professionals and people with asthma to support better asthma management
- In liaison with the CEO, represent the NAC to Federal and State Governments to ensure the burden of disease related to asthma and chronic health conditions are recognised and acknowledged
- Develop and maintain strategic partnerships and/or relationships with: individual stakeholders including health practitioners and consumers; and organisations, including pharmaceutical companies, government agencies, and other respiratory health and/or chronic disease agencies
- With the CEO ensure that the NAC and its programs, projects and resources are effectively presented in a strong, positive manner to relevant stakeholders up to the highest level
- Represent NAC on external committees and working groups where appropriate to further the interests of the NAC and asthma management
- Other duties as required

#### **SKILLS AND EXPERIENCE**

##### **Essential**

- Approved tertiary qualifications in medical or allied health care discipline relevant to clinical asthma and allergy management
- Demonstrated appraisal skills that can be applied to rigorous interpretation of clinical evidence and research related to improving the lives of people with asthma
- Familiarity with current and emerging asthma management issues and the ability to strategically evaluate the impact and implications for the NAC's priorities

- Proven ability to provide senior technical, clinical and professional advice
- Comprehensive understanding and experience of primary health care delivery in Australia
- Excellent relationship management skills that can be applied to a diverse range of stakeholders, primary health care professionals and organisations
- An expert at synthesising complex information and being comfortable presenting material to a variety of audiences in appropriate language, including government, committees and the media
- Well developed verbal communication and interpersonal skills and the ability to represent the NAC in relevant forums
- Flexible, adaptable approach and a team player